

DELAWARE TRANSIT CORPORATION

POSTING NO. 092-2016

POSITION VACANCY POSTING

DATE OF POSTING April 12, 2016

CLOSING DATE April 19, 2016

CURRENT EMPLOYEES

METHOD OF APPLICATION: **BID FORM**

INTERESTED EMPLOYEES MUST FILE FOR THIS POSITION BY COMPLETING THE APPROPRIATE BID FORM TO THE EMPLOYMENT SECTION OF THE HUMAN RESOURCES DEPARTMENT BY 4:30 P.M. ON **April 19, 2016**. POSITIONS COVERED BY COLLECTIVE BARGAINING AGREEMENTS WILL BE AWARDED IN ACCORDANCE WITH THE PROVISIONS AND PROCEDURES CONTAINED IN THE APPLICABLE CURRENT BARGAINING AGREEMENT.

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POSITION #: 607 JOB CODE #: 119

POSITION TITLE Sussex County Paratransit Specialist –Full-Time

PAY GRADE _____ PAY RATE 14.97 PAY RANGE _____
(MINIMUM TO MAXIMUM)

LOCATION: DISTRICT Sussex County DEPARTMENT Transportation
SECTION Operations

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CLASSIFICATION: FULL TIME X PART-TIME _____

CONTRACT: 8FR _____ 8DR X 32 _____ N/C _____

SCHEDULED HOURS Varied SCHEDULED DAYS Varied

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SUMMARY OF POSITION:

The Paratransit Specialist operates wheelchair lift-equipped buses and provides pre-scheduled door-to-door transportation of elderly persons and people with disabilities. Responsibilities include assisting passengers, collecting fares, completing vehicle defect cards, completing accident reports and having full knowledge of the transit system, passenger relations, procedures and regulations.

JOB DESCRIPTION: AVAILABLE THRU HR DEPT X

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EQUAL OPPORTUNITY EMPLOYER

" Employment Application must specifically address the skills referenced in this summary."

DTC is an "Equal Opportunity Employer". Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an accommodation, applicants may call (302) 760-2891. TDD users should call the Delaware Relay Service Number 1-800-232-5460 for assistance.